

	American Energy Corporation Standard Operating Procedure: Removal of Possible Hazardous Materials from Mine Sites and Facilities	Number:	L-0001
		Original/Revised Date:	February 23, 2011
SOP Owner	Environmental	Approved:	

Purpose:

Emptied totes, 55 gallon drums, cans and similar chemical or petroleum product containers are the property of American Energy Corporation even after they are empty. These containers must never be converted for personal use by employees, and any such conversion by an employee shall be considered theft of company property and subject the employee to disciplinary action, up to and including termination.

Illustrations:

American Energy Corporation purchases chemicals and petroleum products that are delivered to the mine site in containers that could be hazardous. When these possible hazardous chemicals and petroleum products are removed from their containers, trace amounts of those chemicals or petroleum products remain in these containers. American Energy Corporation is responsible for the proper disposal of these empty/partially empty containers. The definition of containers in the SOP includes:

- Totes
- 55 gallon drums
- 5 gallon cans
- other similar containers.

Intended Audience:

American Energy Corporation's management and employees.

Implementation:

During the annual eight (8) hour refresher training and once a quarter during crew meetings, AEC's front line managers will review this standard operating procedure.

Immediately no employee may remove a used drum, can, tote or any other container from the property of American Energy Corporation.

Each manager who purchases or utilizes these possible hazardous chemicals or petroleum products at American Energy Corporation is responsible for the proper disposal of those containers that held those chemicals and petroleum products.

The manager in who orders and utilizes these chemicals must notify the warehouse in writing when pick-up is needed.

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